

A00-General Fund Townwide  
Town Clerk

|                                       |       | (----- 2025 -----) (----- 2026 -----)                                                                                              |         |         |              |           |           |
|---------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------|---------|---------|--------------|-----------|-----------|
|                                       |       | 2023                                                                                                                               | 2024    | CURRENT | YEAR-TO-DATE | PROJECTED | REQUESTED |
| EXPENDITURES                          |       | ACTUAL                                                                                                                             | ACTUAL  | BUDGET  | ACTUAL       | YEAR END  | BUDGET    |
| A00.5.1410.100 Personal Services      |       | 135,176                                                                                                                            | 181,766 | 176,278 | ( 6,077)     | 185,320   | 203,063   |
| Carrie                                | 1     | 68,500.00                                                                                                                          |         |         |              |           | 68,500    |
| Tina                                  | 1     | 53,648.00                                                                                                                          |         |         |              |           | 53,648    |
| Lisa                                  | 1     | 56,475.00                                                                                                                          |         |         |              |           | 56,475    |
| Leah                                  | 1,040 | 23.50                                                                                                                              |         |         |              |           | 24,440    |
| A00.5.1410.400 Contractual            |       | 0                                                                                                                                  | 77      | 0       | 0            | 0         | 0         |
| A00.5.1410.401 Office Supplies        |       | 1,987                                                                                                                              | 2,825   | 2,099   | 141          | 3,392     | 2,450     |
| Office Supplies                       | 1     | 2,200.00                                                                                                                           |         |         |              |           | 2,200     |
| 2 Adobe Licenses                      | 1     | 250.00                                                                                                                             |         |         |              |           | 250       |
| A00.5.1410.402 Seminars/Conferences   |       | 4,945                                                                                                                              | 4,383   | 1,240   | ( 5,641)     | ( 2,945)  | 6,040     |
| NYSTCA Conference                     | 1     | 1,800.00                                                                                                                           |         |         |              |           | 1,800     |
| NYSTCA Regional Trainin               | 1     | 240.00                                                                                                                             |         |         |              |           | 240       |
| IIMC Regional Training                | 1     | 800.00                                                                                                                             |         |         |              |           | 800       |
| IIMC Conference Fee                   | 1     | 1,200.00                                                                                                                           |         |         |              |           | 1,200     |
| IIMC Travel Expense                   | 1     | 2,000.00                                                                                                                           |         |         |              |           | 2,000     |
| Addtl Clerk Staff Train               | 1     | 0.00                                                                                                                               |         |         |              |           | 0         |
| A00.5.1410.403 Association Dues       |       | 435                                                                                                                                | 390     | 330     | 0            | 283       | 330       |
| NYSTCA Dues                           | 1     | 85.00                                                                                                                              |         |         |              |           | 85        |
| OCTCA Dues                            | 1     | 20.00                                                                                                                              |         |         |              |           | 20        |
| IIMC Dues                             | 1     | 225.00                                                                                                                             |         |         |              |           | 225       |
| A00.5.1410.404 Books/Publications     |       | 1,715                                                                                                                              | 10      | 70      | 0            | 17        | 70        |
| A00.5.1410.405 Information Technology |       | 2,801                                                                                                                              | 3,074   | 3,566   | 0            | 5,235     | 3,830     |
| BAS Software Annual Fee               | 1     | 3,700.00                                                                                                                           |         |         |              |           | 3,700     |
| Canva                                 | 1     | 130.00                                                                                                                             |         |         |              |           | 130       |
| A00.5.1410.408 Printing/Advertising   |       | 2,725                                                                                                                              | 1,919   | 2,500   | ( 443)       | 1,367     | 3,000     |
| Public Notices                        | 1     | 3,000.00                                                                                                                           |         |         |              |           | 3,000     |
| A00.5.1410.418 Filing Fees            |       | 0                                                                                                                                  | 80      | 100     | 0            | 0         | 100       |
| 5.1410.401 Office Supplies            |       | PERMANENT NOTES:<br>Specific items needed for the Town Clerk's office that are not purchased in bulk with General Office Supplies. |         |         |              |           |           |
| 5.1410.402 Seminars/Conferences       |       | PERMANENT NOTES:<br>The lines describe each expense.                                                                               |         |         |              |           |           |
| 5.1410.405 Information Technology     |       | PERMANENT NOTES:<br>This is Clerk Software which includes online dog licensing.                                                    |         |         |              |           |           |
| 5.1410.418 Filing Fees                |       | PERMANENT NOTES:<br><u>Any filling with the County Clerk's Office.</u>                                                             |         |         |              |           |           |
| TOTAL Town Clerk                      |       | 149,784                                                                                                                            | 194,524 | 186,183 | ( 12,020)    | 192,668   | 218,883   |